

Teacher's Manual

Florida

Instruction Coach

Mathematics

Dear Florida Educator,

We are pleased to provide for you the Florida version of *Instruction Coach*. This program has been built to meet the Mathematics Florida Standards (MAFS) and contains the rigor that your students will need. We believe you will find it to be a comprehensive resource for instruction, practice, and assessment.


The Triumph Learning Team

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Instructional Overview

Welcome to *Instruction Coach*! This program is based on the philosophy that mathematical skills are built on concepts. Math, more than any other school subject, builds from concept to concept, one on top of another, over several years. When students understand concepts and how they connect to skills, they are better equipped to solve the problems that they encounter in the real world.

Implementation

Instruction Coach is your instructional anchor or base from which to launch Mathematics Florida Standards (MAFS) in your classroom. You probably have other instructional materials in your class—they may be books and workbooks, computers, smart boards, pads, math manipulatives, or a basal textbook. You know when and how to apply the appropriate mix of instruction for your students as the content demands. In the end, these are your students, who are in your class and your school. You know your class best. You have the wisdom and knowledge to use *Instruction Coach* in the best way possible for your students.

Basal Implementation

Instruction Coach offers complete instruction in all MAFS for your grade. You can use it as your main instructional vehicle throughout the school year. *Instruction Coach* is a complete package—from instructional lessons to robust lesson practice to chapter reviews and performance tasks.

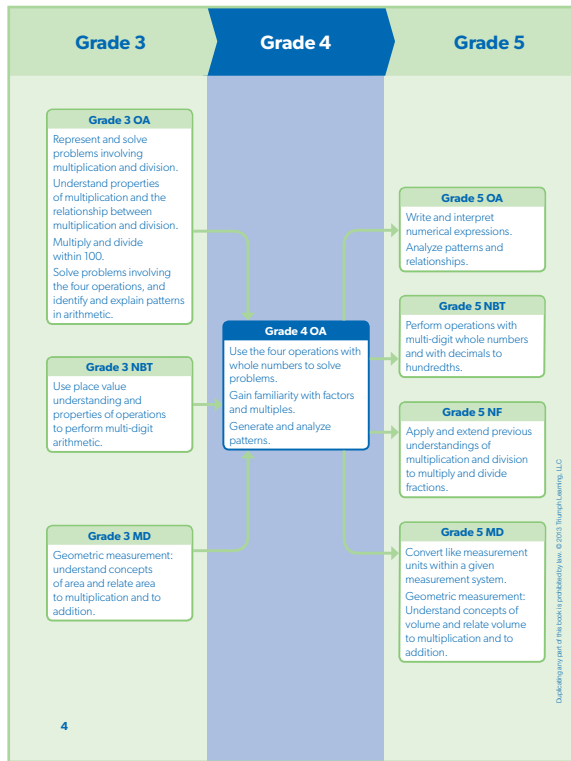
Supplemental Implementation

If you use a basal textbook, then *Instruction Coach* becomes an excellent partner in helping to strengthen and advance your mathematics instruction. *Instruction Coach* and your basal can work together hand in hand; whether for lesson review, lesson practice, chapter review, or working through a performance task, *Instruction Coach* is ready to help your students.

The flexibility of *Instruction Coach* allows it to fit into many stages of instruction. For example, you may want to use *Instruction Coach* on a twice-weekly basis to add depth, understanding, and practice to the basal experience. Alternatively, you may choose to use *Instruction Coach* at the end of a chapter of instruction if you judge that your students need additional practice in that concept and skill. You can then choose several or all lessons from the chapter to reinforce and review concepts and skills included in that chapter. Or, you may want to assign specific lessons from *Instruction Coach* to groups of students or to individuals.

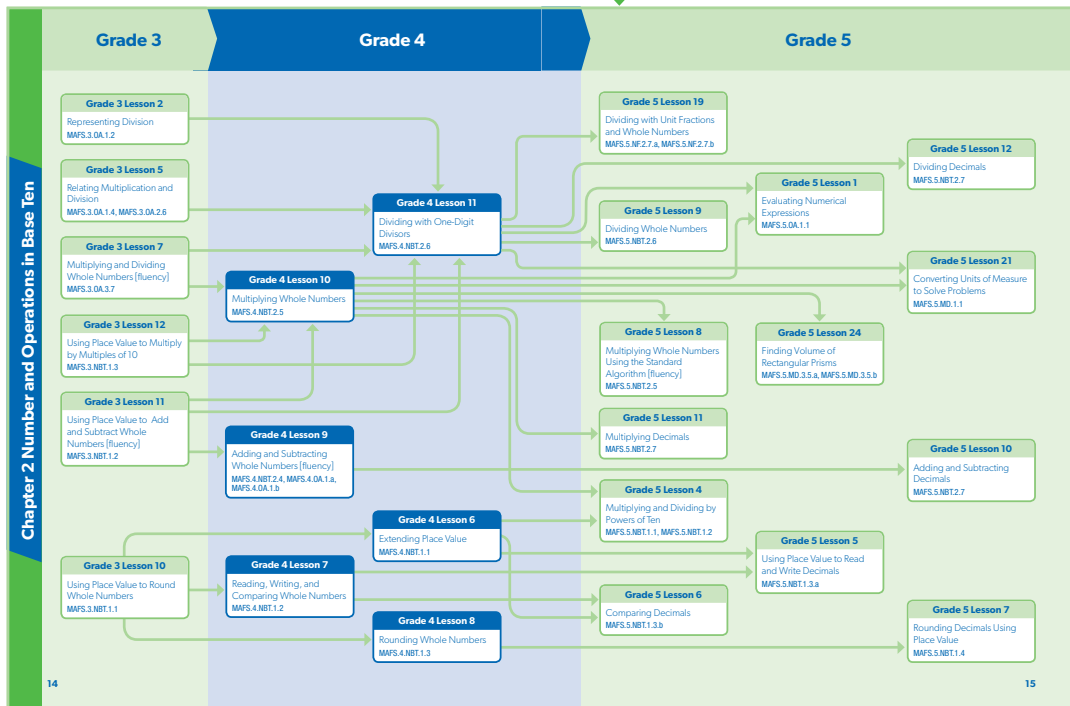
Progressions

The content covered in this program mirrors that of the MAFS and is organized by chapter. The content across grades 3–5 connects back to math taught earlier in kindergarten and grades 1 and 2. For grades 6–8, although most of the chapter names change, the connections back to earlier grades are strong and dependent. *Instruction Coach* helps you make critical connections between topics within a single grade level and across grade levels.



Progressions in the Student Edition give students a clear visual roadmap of how new content builds upon content from previous grade levels and connects to future content.

Lesson Progressions in the Teacher’s Manual help you focus on key connections. Each Chapter opens with a Lesson Progression Map that offers a visual progression of lesson content across grades, including both pre- and post-requisite lessons for each chapter. Focusing instruction on these connections will help strengthen the continuum of mathematical concepts and skills.



Lessons

The lessons flow in a logical fashion, building on prior knowledge from the forerunner chapter or from a chapter whose content links to the chapter at hand. Lessons will often take several days to complete. Use the features—DISCUSS, TRY, CHECK, and MODEL—in the lessons to stimulate discussions, to allow groups of students to interact and answer questions, and to connect with other parts of the math curriculum. The lesson practice allows many options, from work in class to homework.

There are three types of lessons in this program:

Concept Lessons begin with an underlying concept that connects directly to the skill or skills taught in that lesson.

Skill Lessons start directly with a skill and work through many variants of its application. All skills are developed through Examples.

LESSON 7 Reading, Writing, and Comparing Whole Numbers

UNDERSTAND You use place value to write numbers. A place-value chart separates numbers into periods. Write the number name for 780,412.

1 Place 780,412 in a place-value chart.

Thousands			Ones		
Hundreds	Tens	Ones	Hundreds	Tens	Ones
7	8	0	4	1	2

2 Start with the thousands period.

Thousands			Ones		
Hundreds	Tens	Ones	Hundreds	Tens	Ones
7	8	0	4	1	2

Read the digits in the thousands period.
seven hundred eighty

Say the name of the period.
seven hundred eighty thousand

Place a comma after the name of the period.
seven hundred eighty thousand,

3 Continue with the ones period.

Thousands			Ones		
Hundreds	Tens	Ones	Hundreds	Tens	Ones
7	8	0	4	1	2

Read the digits in the ones period.
four hundred twelve

Write four hundred twelve after the comma.
The number name for 780,412 is seven hundred eighty thousand, four hundred twelve.

Connect

Write the number 780,412 in expanded form.

1 Use a place-value chart to find the value of each digit.

Thousands			Ones		
Hundreds	Tens	Ones	Hundreds	Tens	Ones
7	8	0	4	1	2

2 Write the number of units that correspond to each place value.

How many hundred thousands? 7
How many ten thousands? 8
How many thousands? 0
How many hundreds? 4
How many tens? 1
How many ones? 2

3 Write the value of each digit.

7 hundred thousands = 700,000
8 ten thousands = 80,000
0 thousands = 0
4 hundreds = 400
1 ten = 10
2 ones = 2

4 Write all the values you found, separating them with a plus sign.

Zeros are not shown in expanded form, so do not write a number for the thousands.

The expanded form for 780,412 is $700,000 + 80,000 + 400 + 10 + 2$.

DISCUSS Explain how to find the expanded form of a number.

LESSON 9 Adding and Subtracting Whole Numbers

EXAMPLE A Add. $35,748 + 17,026$

1 Set up the problem vertically. Line up the digits with the same place values.

$$\begin{array}{r} 35,748 \\ +17,026 \\ \hline \end{array}$$

2 Add the ones. Regroup 14 ones as 1 ten 4 ones.

$$\begin{array}{r} 1 \\ 35,748 \\ +17,026 \\ \hline 4 \end{array}$$

3 Add the tens.

$$\begin{array}{r} 1 \\ 35,748 \\ +17,026 \\ \hline 74 \end{array}$$

4 Add the hundreds.

$$\begin{array}{r} 1 \\ 35,748 \\ +17,026 \\ \hline 774 \end{array}$$

5 Add the thousands. Regroup. Add the ten thousands.

$$\begin{array}{r} 1 \quad 1 \\ 35,748 \\ +17,026 \\ \hline 52,774 \end{array}$$

$35,748 + 17,026 = 52,774$

DISCUSS Explain why you regrouped the ones and the thousands in this example.

EXAMPLE B Subtract. $64,783 - 29,525$

1 Set up the problem vertically. Line up the digits with the same place values.

$$\begin{array}{r} 64,783 \\ -29,525 \\ \hline \end{array}$$

2 You cannot subtract 5 ones from 3 ones. Regroup. Then subtract the ones.

$$\begin{array}{r} 713 \\ 64,7\cancel{8}3 \\ -29,525 \\ \hline 8 \end{array}$$

3 Subtract the tens.

$$\begin{array}{r} 713 \\ 64,7\cancel{8}3 \\ -29,525 \\ \hline 58 \end{array}$$

4 Subtract the hundreds.

$$\begin{array}{r} 713 \\ 64,7\cancel{8}3 \\ -29,525 \\ \hline 258 \end{array}$$

5 You cannot subtract 9 thousands from 4 thousands. Regroup. Subtract the thousands. Then, subtract the tens.

$$\begin{array}{r} 514 \quad 713 \\ \cancel{6}4,7\cancel{8}3 \\ -29,525 \\ \hline 35,258 \end{array}$$

$64,783 - 29,525 = 35,258$

CHECK Use addition to check your answer.

$$\begin{array}{r} 35,258 \\ +29,525 \\ \hline \end{array}$$

Interactive Questions included at the end of most Examples ask students to DISCUSS a topic, MODEL a situation, TRY to solve a problem on their own, or CHECK their work.

Chapter Reviews consist of three pages of questions that cover all concepts and skills taught in the chapter. Chapter reviews include multiple-choice questions, short-response questions, and extended-response questions. These reviews serve as excellent practice tests for the chapter assessments.

APPLES, ORANGES, AND MELONS

Debbie bought some apples, some oranges, and some melons. She put all of the apples in one bag, all of the oranges in another bag, and all of the melons in a third bag. The weights of all three bags are the same.

Each apple weighs 4 ounces.
Each orange weighs 3 more ounces than an apple.
Each melon weighs twice as much as an orange.

How many apples, oranges, and melons did Debbie buy?
How much does each filled bag weigh?

_____ apples _____ oranges _____ melons
_____ ounces _____ ounces _____ ounces

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Fluency Practice appears at the end of the Teacher's Manual. Each Teacher's Manual of *Instruction Coach* includes practice pages specifically designed to align to fluencies. Instructions on when and how to administer the fluency practice pages are included in the lesson plans within this manual. See Appendix A.

Chapter 1 Review

Use the arrays to write the factor pairs.

1. 15

2. 19

3. 6

Fill in the missing numbers in each pattern.

4. The rule is -10 .
100, _____

5. The rule is $+5$.
1, _____

6. The rule is $+2$.
202, _____

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Performance Tasks appear at the end of each Chapter. They complement instruction with non-routine application of chapter skills. Performance tasks require students to perform a range of activities, from drawing and building to writing; in a few cases, a task may even take students several days to complete and often asks students to work together to arrive at solutions.

Name _____ Date _____

Multiplication: Factors to 9

1. $\begin{array}{r} 2 \\ \times 7 \\ \hline \end{array}$	2. $\begin{array}{r} 9 \\ \times 6 \\ \hline \end{array}$	3. $\begin{array}{r} 8 \\ \times 1 \\ \hline \end{array}$	4. $\begin{array}{r} 6 \\ \times 5 \\ \hline \end{array}$	5. $\begin{array}{r} 5 \\ \times 5 \\ \hline \end{array}$	6. $\begin{array}{r} 4 \\ \times 6 \\ \hline \end{array}$
7. $\begin{array}{r} 5 \\ \times 8 \\ \hline \end{array}$	8. $\begin{array}{r} 7 \\ \times 4 \\ \hline \end{array}$	9. $\begin{array}{r} 9 \\ \times 3 \\ \hline \end{array}$	10. $\begin{array}{r} 8 \\ \times 8 \\ \hline \end{array}$	11. $\begin{array}{r} 7 \\ \times 6 \\ \hline \end{array}$	12. $\begin{array}{r} 6 \\ \times 8 \\ \hline \end{array}$
13. $\begin{array}{r} 5 \\ \times 4 \\ \hline \end{array}$	14. $\begin{array}{r} 4 \\ \times 9 \\ \hline \end{array}$	15. $\begin{array}{r} 9 \\ \times 9 \\ \hline \end{array}$	16. $\begin{array}{r} 6 \\ \times 3 \\ \hline \end{array}$	17. $\begin{array}{r} 2 \\ \times 9 \\ \hline \end{array}$	18. $\begin{array}{r} 0 \\ \times 9 \\ \hline \end{array}$
19. $\begin{array}{r} 8 \\ \times 4 \\ \hline \end{array}$	20. $\begin{array}{r} 1 \\ \times 7 \\ \hline \end{array}$	21. $\begin{array}{r} 9 \\ \times 5 \\ \hline \end{array}$	22. $\begin{array}{r} 7 \\ \times 3 \\ \hline \end{array}$	23. $\begin{array}{r} 7 \\ \times 9 \\ \hline \end{array}$	24. $\begin{array}{r} 3 \\ \times 3 \\ \hline \end{array}$

25. $9 \times 8 = \underline{\quad}$ 26. $8 \times 7 = \underline{\quad}$ 27. $6 \times 6 = \underline{\quad}$

28. $5 \times 7 = \underline{\quad}$ 29. $0 \times 6 = \underline{\quad}$ 30. $9 \times 1 = \underline{\quad}$

31. $3 \times 8 = \underline{\quad}$ 32. $9 \times 9 = \underline{\quad}$ 33. $7 \times 7 = \underline{\quad}$

34. $8 \times 5 = \underline{\quad}$ 35. $1 \times 6 = \underline{\quad}$ 36. $4 \times 7 = \underline{\quad}$

37. $9 \times 7 = \underline{\quad}$ 38. $8 \times 6 = \underline{\quad}$ 39. $4 \times 4 = \underline{\quad}$

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The *Instruction Coach* Student Edition also includes a glossary and a selection of content-specific math tools.

Glossary

acute angle an angle that has a measure of less than 90° Lesson 32

acute triangle a triangle with three acute angles Lesson 33

add (addition) to find the total when two or more groups are joined Lesson 3

addend a number to be added Lesson 3

angle a figure that is formed when two rays meet at one point called a vertex Lessons 29, 32

area the number of squares having a side length of 1 unit that can completely cover the inside of a plane figure with no gaps or overlaps Lesson 27

array an arrangement of objects in equal rows and columns Lesson 4

centimeter (cm) a metric unit for measuring length; 100 centimeters = 1 meter Lesson 24

circle a two-dimensional shape with a curved side containing 360 one-degree angles Lesson 29

circle graph a graph that uses a circle divided into pie-shaped sections to show parts of a whole Lesson 29

composite number a whole number that has more than one factor pair Lesson 4

cup (c) a customary unit for measuring capacity; 2 cups = 1 pint Lesson 23

customary system of measurement the system of units of measure used in the United States Lesson 23

decimal a number with one or more digits to the right of the decimal point Lesson 21

decimal point a period separating the ones from the tenths in a decimal Lesson 21

degree ($^\circ$) a unit for measuring angles Lesson 29

denominator the bottom number in a fraction, which tells how many equal parts in the whole or group Lesson 12

difference the answer in a subtraction problem Lesson 3

digit any of the numerals 0, 1, 2, 3, 4, 5, 6, 7, 8, and 9 Lesson 6

dividend the number to be divided Lesson 2

division (divide) to find the number of equal groups or the number in each group Lesson 2

divisor the number by which the dividend is divided Lesson 2

endpoint either of two points meeting the end of a line segment Lesson 29

equation a number sentence with an equal sign Lesson 1

equivalent fractions two or more fractions that name the same value but have different numerators and denominators Lesson 12

even number a number that is divisible by 2. Even numbers have 0, 2, 4, 6, or 8 in the ones place. Lesson 5

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Math Tool: Labeled Fraction Strips

237

When students encounter a highlighted term in their book, they will find this term defined in the glossary. When math tools are necessary for a given lesson, you will find this reference in the Materials section of your lesson plan—occasionally, these tools are referenced in the lesson itself.

Assessments

A combination of great teaching, strong instructional content, and computer activities provides an excellent environment in which your students can achieve success. The assessments that accompany *Instruction Coach* will provide you with data to determine the depth of student understanding. Items on these assessments have been specifically crafted to assess content and skills. Given this information, you can decide how to use *Instruction Coach* with any number of additional resources to teach all your students in the best possible way.

The *Instruction Coach Assessments* include six comprehensive assessments, each aligned to the MAFS. Additionally, each item in these assessments has been designed at a specific Webb’s Depth of Knowledge Level. The items always range from level 1 through level 3. These assessments are available in a separate booklet and in a digital format. Two types of assessments are included in the program:

Chapter Assessments

There are five Chapter Assessments, one for each Chapter. Each assessment consists of 20, 25, or 30 items. Students are given the opportunity to demonstrate mathematical proficiency in five open-ended items included at the end of each assessment. Rubrics and sample student work that assist in evaluating student work are also provided in a separate answer key.

Summative Assessment

At the end of the course, you can administer the summative assessment, designed to assess students’ understanding of the mathematical concepts at their grade level. It includes 50 multiple-choice items that range in difficulty.

Teacher's Manual

Lesson Plans

Two pages with guidance are provided for each student lesson.

Alignment to MAFS

Clear Learning Objectives for every lesson

Math Vocabulary with definitions

Pre-lesson activities introduce new concepts and skills or focus on prerequisite skills

Full support in working through instruction

4

Understanding Factors and Multiples

Learning Objectives

- Students will understand how to find all factor pairs of a given number.
- Students will list multiples of a given number and determine if a given number is prime or composite.

MAFS

4.OA.2.4 Investigate factors and multiples.

a. Find all factor pairs for a whole number in the range of 1–100.

b. Recognize that a whole number is a multiple of each of its factors. Determine whether a given whole number in the range of 1–100 is a multiple of a given one-digit number.

c. Determine whether a given whole number in the range 1–100 is prime or composite.

Vocabulary

array	an arrangement of objects in equal rows and columns
composite number	a whole number that has more than one factor pair
factor	a number that is multiplied to get a product
multiple	the product of a number and another number
prime number	a whole number that has exactly one factor pair, 1 and itself

page 241 in their books. Discuss the relationship between factor pairs and basic multiplication facts. Ask: *What are all of the multiplication facts that have a product of 18?*

⚡ You might want to use Fluency Practice page A2 to help students review multiplication facts.

Materials

- Math Tool: Multiplication Table
- Fluency Practice, page A2

Before the Lesson

Distribute copies of *Math Tool: Multiplication Table* or have the students use the Multiplication Table on

Understand ↔ Connect

This page introduces the term *factor*. Visual representations of factor pairs can provide insight for students when finding all of the factor pairs of a given number. Area models are particularly useful because they show the shape for each factor pair. To help develop conceptual understanding, begin by noting that the first area model is in the shape of a rectangle with 1 row, and that there are 24 squares in that row. Then note that the second model is also in the shape of a rectangle, but has 2 rows with 12 squares in each row. Emphasize that this rectangle also has a total of 24 squares but it is shorter than the rectangle with 1 row because the 24 squares are broken equally into 2 rows. Point out that the third area model shows

a rectangle made of 3 rows with 8 squares in each row, and that this rectangle is shorter and wider than the first two rectangles. When discussing the last area model, explain that this rectangle is the shortest and widest because the 24 squares are divided equally into 4 rows, so there are fewer squares in each row. Emphasize that each model shows 24 squares, but they are arranged differently each time.

To connect the concept to the procedural understanding, explain the steps for finding all of the factor pairs of a given number by using a multiplication table. Explain that this is another way to find factor pairs without the use of models. Emphasize that students can list all the basic

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Duplicating any part of the book is prohibited by law.

Answers to Interactive Questions

multiplication facts with a product of 24 to help them find the factor pairs. Point out that the multiplication table only shows factors up to 12, so that they cannot find the factor pair of 1×24 on the table.

DISCUSS Discuss with students how to use a multiplication table to find the factor pairs of 12. Encourage students to use the terms *factor* and

product in their explanations. Ask: *How can you use a visual representation to help you determine if there are other factor pairs of 12 besides those you found using the multiplication table?*

Answers may vary. Possible answer: Find all the 12s in the table. Use the table to write the factor pairs: 1 and 12, 2 and 6, 3 and 4. The factors of 12 are 1, 2, 3, 4, 6, and 12.

Examples

EXAMPLE A This example introduces the term *multiple*. Emphasize that to determine the multiples of 5, students can use basic multiplication facts that have 5 as one factor and the whole numbers in order (1, 2, 3, 4, and so on) as the second factor.

DISCUSS Discuss with students how to determine if one number is a multiple of another. Ask: *How can you use a multiplication table to help you determine whether 30 is a multiple of 5?*

Yes; 30 is a multiple of 5 since $5 \times 6 = 30$.

EXAMPLE B This example shows a given number (42) that is not a multiple of another given number (8). Ask: *How can you use division to determine if 42 is a multiple of 8?*

EXAMPLE C This example shows a given number (45) that is a multiple of another given number (9). Ask: *How do you know that 45 is a multiple of 9?*

TRY Discuss with students the process they can use to determine if 33 is a multiple of 4.

No. The multiples of 4 are: 4, 8, 12, 16, 20, 24, 28, 32, 36, and so on. 33 is not a multiple of 4.

EXAMPLE D This example introduces the terms *array*, *prime number*, and *composite number*. Point out that an array is different from an area model in that an array is made of a set of objects

MODEL Explain that the number of models that students can draw for the factor pairs of a given number determines whether the number is prime or composite. If just one model can be drawn, then the number must be a prime number.

Students draw a 1 by 7 array. 7 is a prime number.

The Sieve of Eratosthenes

Have students complete the chart. Stress that students should cross off the multiples in order and work through to the end of the hundreds chart for each multiple. You may wish to provide calculators for this activity.

For answers, see page 81.

Practice

As students are working, pay special attention to problems 14 and 15, which provide an opportunity for students to apply their understanding of factors to a real-world situation.

For answers, see page 81.

Common Errors

When writing the factors for a number, students may forget to include 1. Remind them that the first two factors they should list for any number are the number itself and 1, and that all of the other factors will be between these two numbers.

Students may identify a composite number as a prime number. When students make this error, attempt to correct the misconception by demonstrating how to check a number in a systematic way. Ask: *Is there an expression that has 2 as a factor and this number as a product? Is there an expression that has 3 as a factor and this number as a product?* and so on.

Common Errors section anticipates likely student errors and suggests ways to help

Using Percent

Learning Objective

- Students will write percents, find the percent of numbers, use parts and percents to find the values of wholes, and perform percent calculations to solve problems.

Vocabulary

percent (%)	a ratio that compares a number to 100; "per 100" or "out of 100"
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Material

- 10 by 10 grid or Math Tool: Grids

Before the Lesson

Introduce the concept of a percent by providing students with a 10 by 10 grid. (If you wish, you can refer students to *Math Tool: Grids* on page 245 of their book, which has four 10 by 10 grids.) Explain that, because there are exactly 100 equal-sized squares on the grid, each square represents one percent of the entire grid. Shade in one square, illustrating 1%; then another, illustrating 2%. Shade additional percents of the grid until the entire hundred grid is shaded: 100%. Use the grid to emphasize that 100% of a figure is equivalent to one whole and that one whole cannot be shaded more than 100%.

MAFS

6.RP.1.3 Use ratio and rate reasoning to solve real-world and mathematical problems, e.g., by reasoning about tables of equivalent ratios, tape diagrams, double number line diagrams, or equations.

- c. Find a percent of a quantity as a rate per 100 (e.g., 30% of a quantity means $\frac{30}{100}$ times the quantity); solve problems involving finding the whole, given a part and the percent.

Examples

EXAMPLE A This example requires students to answer a question in which they are given a percent and a total of 100. This problem serves as a helpful introduction to percents because the total is 100. When students find that 40 science-related books were sold, based on the fact that 40% of the books sold were science related, encourage them to recognize that the total would *not* be equal to the percent if the total didn't happen to be 100.

MODEL This example asks students to find the inverse of their initial answer. It also requires them to consider that the sum of all the percents of a whole must equal 100%: $40\% + x\% = 100\%$.

Answers may vary. Possible answer: The unshaded part of the model shows 60% or 60 out of 100. For every 100 books sold, 60 were not science related.

EXAMPLE B This example requires students to find the percent of a number that is not 100. By working to find 30% of 500, students must recognize that multiplication is required to perform the calculation. Guide students to interpret the keyword *of* as a directive to perform multiplication. Walk them through the process of using a tape diagram to help check their answer.

DISCUSS Students must again use a tape diagram to find a solution, though the percent is now different than the percent in the given problem. Let students use the tape diagram from the problem. Have students discuss how the tape diagram can help determine a solution.

Answers may vary. Possible answer: Each 10% of 500 is 50, so 80% of 500 is 400.

EXAMPLE C This example provides students with a part of a whole and a percent, and it requires students to find the value of the whole. Again, emphasize the usefulness of tape diagrams to determine solutions to percent problems. Students should count by threes on the tape diagram up to 21, which is 70% of the number, and then complete it until it represents 100% of the number.

CHECK Guide students to recognize that finding the percent of a number is related to using a percent and a part of a number to find the whole. In this case, students need to find 70% of 30 after finding the number of which 70% is 21. Ask: *How are these two problems related?* Encourage students to recognize that they can create the second problem as a way to check the solution to the first problem.

21; Answers may vary. Possible explanation: From the tape diagram, each 10% of 30 is 3, so 70% of 30 is 7×3 , or 21.

Problem Solving

Point out the frequency of percents in real-world situations, such as the retail industry. After students read the following problem, encourage them to estimate the solution before attempting calculations. Because a fraction of a skateboard cannot be sold, the answer must be a whole number. Because only 20% of the skateboards in stock are on sale, the total number of skateboards will be much larger than 18.

SOLVE There are 2 equal parts up to 18.
Think: What number times 2 is equal to 18?
 $2 \times 9 = 18$, so each part increases by 9.
Each part is 10% on the tape diagram, so 10% of the whole is 9.
Count by 9s to complete the tape diagram.
What number is 100% of the tape diagram? 90

CHECK What is 20% of the total? 18
Does the number match the quantity in the problem? Yes
There are 90 skateboards in stock at Shaun's Skate World.

Practice

As students are working, pay special attention to problem 21, which requires students to consider the inverse percent of their solution. Students may be tempted to try to solve a problem before fully reading what it is asking. Remind students that the sum of all the parts of a whole must equal 100%, so a solution and its inverse must add up to 100%.
For answers, see pages 90 and 91.

Common Errors

Students may be confused by the wording when confronted with the different types of percent problems, such as having to find a larger number when given a part of it and a percent. Remind students to read the question carefully before attempting to solve it, lest they rush into a procedure for solving a different type of problem than the given problem.